



PR/108850 | Finance Assistant Manager

Job Information

Recruiter
[JAC Recruitment India](#)
Job ID

1513780

Industry

Petrochemical, Energy

Job Type

Permanent Full-time

Location

India

Salary

Negotiable, based on experience

Refreshed

January 21st, 2025 23:00

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Position: Finance Assistant Manager
Location: Delhi
Experience: Minimum 5 years
Qualification: Chartered Accountant
Age: 30-40 years
Job Description

- Establishing fair and efficient business operation based on internal control and procedure manuals
- Ensuring that daily operations (AP/AR) are carried out in compliance and improving operational efficiency with support from outsourcing company through communication that respects the opinions of company members
- Ensuring that GL and monthly closing in accordance with both local accounting standards and INDAS
- Punctual and accurate reporting to company management and HQ in DIVA system in accordance with INDAS including budget, actual and forecast
- Appropriate audit response in accordance with local rules in corporation with outsourcing company
- Proper tax payment and filing in accordance with tax rules and regulations including transfer pricing matters
- Planning and executing of the development of Accounting and Tax team that shifting from outsourcing operation to in-house operations
- Handling any other ad-hoc tasks that instructed by supervisor

Requirement (must have)

- Graduated from college/university, bachelor's degree
- Chartered Accountant
- Age 30-40

Preferable feature (not must have)

- Proper communication in English
- Working experience in Japanese company
- Working experience in Commercial company, not only audit experience
- Establishing Accounting system including internal control or having knowledge of this area
- Leading team as manager

Company Description