



PR/108839 | Assistant Manager - Indirect Purchase (Automobile Industry)

Job Information

Recruiter

JAC Recruitment India

Job ID

1513773

Industry

Automobile and Parts

Job Type

Permanent Full-time

Location

India

Salary

Negotiable, based on experience

Refreshed

December 24th, 2024 13:13

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Position & Department- Assistant Manager - Indirect Purchase

Location- Chennai Plant

Purpose: The Assistant Manager - Indirect Purchase develops strategies, manages vendors, analyzes costs, mitigates risks, and ensures timely delivery while collaborating with stakeholders.

Job specification:

- **Strategic Thinking:** Coordinate with users on requirements, develop procurement strategies, and ensure timely deliveries.
- **Market Knowledge & Contact Management:** Select suppliers, manage RFQs and contracts, negotiate pricing, and forecast market trends.
- **Analysis & Team Management:** Analyse costs, optimize strategies, and support team process improvements.
- **Supply Chain Management:** Monitor supplier deliveries, inventory levels, quality standards, and implement controls.
- **Risk Management:** Identify procurement risks, develop contingency plans, and manage supplier payments.
- **Educational Qualifications:** BE /BTech -Regular
- **Technical Skills:** Vendor management, data analysis, ERP & MS Office knowledge

- Soft Skills: Effective communication, time management, leadership, and decision-making
- Experience: 5+ Years of Experience in Indirect Material Purchase 5+ Years of Experience in Indirect Material Purchase

Company Description