



PR/108540 | HR Manager

## Job Information

**Recruiter**

JAC Recruitment India

**Job ID**

1513655

**Industry**

Other (Manufacturing)

**Job Type**

Permanent Full-time

**Location**

India

**Salary**

Negotiable, based on experience

**Refreshed**

February 4th, 2025 03:00

## General Requirements

**Minimum Experience Level**

Over 3 years

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Business Level

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

## Job Description

**Department** HR **Designation** Manager **Reports to** HOD-HR **Reportees** 2 to 3 reportees **Location** Rasayani (at Factory), Mumbai **Qualification** PGDBA/ MBA in HR from reputed institute **Job purpose** § Responsible for implementing action plans to support ILIN HR strategy.

§ Improve communication and coordination among all employees.

§ Implement best HR industry practices and improve motivation of all employees. **Work experience** 15 - 20 years **Language skill** English, Hindi, Marathi (optional) **Duties & Responsibilities** - Formulating and implementation of HR strategy in sync with Company Global HR strategy.

- Creation and implementation for learning and development module/calendar in coordination with HODs, Vertical Managers in sync with ILIN HR strategy.
- Creating Road map for Career development plan, Hi-potential mapping and succession planning at companywide level.
- Support in implementation of Job rotation, deciding reskilling projects, on the job rotation to nurture talent and ensure future readiness for workforce.
- Organize HR forum and take feedback from employees and report development areas to improve company culture, job satisfaction and moral of the employees.
- Create HR reports and analytics to update management about companywide HR practices and identify issues for resolution.
- Improve current HR practices and able to drive transformational changes through HR initiatives in the organization.
- Considerable positive changes in creating good people culture within next 3 years. **Skills & Competencies** - Necessary

HR related Job knowledge.

- Leadership.
  - Excellent communication and presentation skills.
  - Excellent interpersonal skills and ability to manage conflict.
  - Proficient in using MS Office – Excel, Word, PowerPoint presentation. **Relevant work experience** (1) Currently working as HR manager in a professional company. Working in Japanese MNC preferred but not must
- (2) Minimum 15 years of experience with at least 5 years of team handling experience is necessary.  
(3) In-depth knowledge and experience of handling HR related issues and ability to manage conflict.
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Company Description