



## PR/108448 | Senior Associate

### Job Information

**Recruiter**[JAC Recruitment India](#)**Job ID**

1513640

**Industry**

Other (Manufacturing)

**Job Type**

Permanent Full-time

**Location**

India

**Salary**

Negotiable, based on experience

**Refreshed**

December 24th, 2024 13:09

### General Requirements

**Minimum Experience Level**

Over 3 years

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Business Level

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

### Job Description

We are seeking an experienced and strategic Senior Associate of Procurement to oversee our purchasing activities and ensure that the procurement processes run smoothly and efficiently. The Senior Associate of Procurement will play a crucial role in managing supplier relationships, negotiating contracts, and optimizing procurement strategies to achieve cost savings while maintaining high-quality standards.

**Responsibilities:**

- Develop and implement procurement strategies that are innovative and cost-effective.
- Collaborate with key stakeholders across various departments to understand their procurement needs and priorities.
- Negotiate contracts with suppliers and vendors to secure advantageous terms.
- Monitor and analyze procurement trends and market conditions to anticipate changes in prices and availability of materials and services.

- Evaluate suppliers based on price, quality, and delivery speed, and make recommendations to management.
- Oversee the procurement process from requisition to purchase order issuance and delivery.
- Ensure compliance with company policies and procedures, as well as legal requirements.
- Manage vendor relationships and resolve issues promptly to maintain positive supplier relations.

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## Company Description