



PR/094374 | Operational Risk, Business Continuity & Permanent Control Officer

Job Information

Recruiter

JAC Recruitment Vietnam Co., Ltd

Job ID

1513580

Industry

Bank, Trust Bank

Job Type

Permanent Full-time

Location

Vietnam

Salary

Negotiable, based on experience

Refreshed

April 1st, 2025 03:00

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Job Overview

JAC's client is a foreign bank looking for a **Operational Risk, Business Continuity & Permanent Control Officer**

Department: Risk Management and Compliance

Report to: Deputy Head of Risk & Permanent Controls

Location: Ho Chi Minh City

Job Responsibilities
Operational Risk

- Adhere to the bank standards and legal obligations while supporting the operational risk framework.
- For every department and function, identify, evaluate, track, and reduce operational risks.
- Examine Key Risk Indicators (KRI), create plans for remedial action in response to issues found, and make sure that these plans are followed up on promptly.
- Work together with departments to guarantee that occurrences involving operational risk are appropriately documented, reported, and checked for timeliness and completeness.
- To suggest preventive and corrective measures, carry out impact analysis and root cause investigations of occurrences.
- Create monthly or quarterly consolidated reports on risk incidents and the measures taken in response for management review.

Permanent Controls

- Encourage oversight of the permanent control system to guarantee adherence to internal rules and guidelines.
- Assess the efficacy of long-term controls by working with internal audit teams or conducting independent checks.
- To carry out, track, and report on control activities, use control management tools.
- Create thorough reports on the efficacy of controls, identify irregularities, and put corrective measures in place.
- Determine what aspects of the current control framework need improvement, then collaborate with business lines to build and execute an appropriate control framework.

Business Continuity

- Support the creation, execution, and upkeep of the Business Continuity Plan (BCP), which guarantees operational resilience in accordance with organizational and regulatory standards.
- Work together with business units to design mitigation strategies, perform business impact evaluations, and perform risk assessments.
- Assist in organizing and carrying out yearly business continuity exercises.

Additional responsibilities

- Upholding risk management principles, policies, and processes in compliance with national and international legal obligations.
- Create frequent risk reports for top management and regulatory bodies under the direction of the Deputy Head of Risk & Permanent Controls.
- Help organize the yearly macro-risk mapping exercise involving all business divisions.
- Encourage a culture of risk awareness by educating staff members about risk management procedures.

Other

- When team members are not present, cover for them.
- As directed by the Director of Risk, Compliance, and Permanent Controls, complete ad hoc reports and other assignments.

Job Requirements

- A bachelor's degree in risk management, business, finance, or a similar discipline. It is advantageous to have a solid understanding of international standards like COSO, ISO 31000, or ISO 22301.
- 04 years or more of experience in internal auditing or risk management in the banking or financial services sector.
- A solid grasp of banking rules, products, and risk management principles.
- Excellent analytical abilities and meticulousness.
- Outstanding interpersonal and communication abilities.
- The capacity to operate both independently and cooperatively in a group-oriented setting.
- Written and spoken proficiency in the Vietnamese and English languages.

#LI-JACVN

Company Description