



## PR/093980 | Quality Control Engineer

### Job Information

**Recruiter**

JAC Recruitment Vietnam Co., Ltd

**Job ID**

1513468

**Industry**

Retail

**Job Type**

Permanent Full-time

**Location**

Singapore

**Salary**

Negotiable, based on experience

**Refreshed**

January 21st, 2025 17:00

### General Requirements

**Minimum Experience Level**

Over 3 years

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Business Level

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

### Job Description

**COMPANY OVERVIEW**

The company specializes in designing, sourcing and delivering furniture and flooring products

**JOB RESPONSIBILITIES**

1. Enforce and ensure the organization's quality standards and protocols.
  - Together with the BD, develop and ensure that all products are developed and manufactured in line with customer and company requirements (material, finish, construction, mandatory standard etc).
  - Partner with BD to audit new factories, qualify and recommend new suppliers from a technical and quality perspective, compliance and standards
  - Conduct inline inspection of the process and ensure that company guidelines and protocols are being followed
  - Ensure suppliers receive and manufacture the products according to technical specifications and all specified requirements consistently for every batch.
  - Responsible for ensuring that all articles have full technical documents and uploading all documents on the system timely. (Before first inspection)
  - Set the standards for defect classifications being used in AQL-based quality inspections.
  - Carry out full annual inline inspection product review on "consistent" articles to ensure they are always within specification according to the technical documents.
2. Checking of samples and preproduction sample/master sample.

- Check and approve samples of new products (for customers) against agreed specifications from Sales and ensure they are manufactured in line with specified material quality, construction, workmanship and finishing.
  - Perform sample inspection, generate sample report for sale review, and coordinate the sample shipment out with BS.
  - Run in-house tests on the product before sending to testing labs to ensure due diligence.
  - Follow up, check, and coordinate all test lab reports, assembly instructions, carton label, and loading instructions are in order and submit to customer/central Quality Engineer within the timeline.
  - Conduct final inspection confirmation for new articles alongside QC.
  - Checks QC inspection reports for new articles, new suppliers and/or new customers which is deemed as high risk.
  - Maintain a proper record of BOM and quality compliance for each product. This includes the identification of high-risk materials and waivers received from customers.
  - Change and update approved samples/swatches to ensure they are accurate for reference during QC inspections
3. Ensure clear and consistent product communication and provides development ideas
- Prepare technical specifications for new products, packaging instructions, labeling instructions, detailed quality requirements and loading instructions (where required by customers) and send to Quality Manager for approval.
  - Ensure suppliers received latest updated technical documents including all required documentation and fully understood the instructions before commencing mass production.
  - Documents all technical information received from customer's requirements onto the technical documents, so that factories have all relevant information required to manufacture the right product.
4. Managing products claim
- Prepare and follow up on action plans for any failures, product returns or claims.
  - Ensure all corrective actions are implemented in suppliers' processes to prevent recurrence of similar claims

**JOB REQUIREMENTS**

- At least 5 years of technical/quality experience (Furniture/Building)
- Have good experience in factory and process audit
- Good understanding of workmanship quality
- Supplier quality improvement
- Good knowledge in product failure analysis
- Good knowledge in risk assessment of product, material quality, construction, workmanship and finishing
- Degree education specialize in Quality Management, Engineering or equivalent.

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Company Description