



## PR/116142 | Customer service (Chinese speaking)

### Job Information

**Recruiter**

JAC Recruitment Thailand

**Job ID**

1513306

**Industry**

Logistics, Storage

**Job Type**

Permanent Full-time

**Location**

Thailand

**Salary**

Negotiable, based on experience

**Refreshed**

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### General Requirements

**Minimum Experience Level**

Over 3 years

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Business Level

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

### Job Description

**Responsibilities:**

1. Manage and maintain satisfaction to Chinese key account.
2. Generating quotation and coordinate with team for any special coordination.
3. Respond to complaints from customers and give after-sales support when requested.
4. Store and sort financial and non-financial data and present reports.
5. Handle the processing of all orders within timeliness.
6. Inform clients of unforeseen delays or problems.
7. Monitor the team's progress, identify shortcomings and propose improvement.

**Qualification:**

- Bachelor's degree in any field.
- **Fluent in Chinese (HSK5 or above).**
- Good command in English.
- Have experience 1-2 years in Sales Coordinator, Customer Service at shipping/freight forwarder field.

### Company Description