



## PR/115919 | Finance Supervisor

### Job Information

**Recruiter**

JAC Recruitment Thailand

**Job ID**

1513220

**Industry**

Other (Manufacturing)

**Job Type**

Permanent Full-time

**Location**

Thailand

**Salary**

Negotiable, based on experience

**Refreshed**

January 7th, 2025 13:01

### General Requirements

**Minimum Experience Level**

Over 3 years

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Business Level

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

### Job Description

Position: Finance Supervisor

Location: Chonburi

**Job description:**

- Check the correctness and completion of accounting documents determined by company.
- Check the authority hierarchy for approval according to the company's work process.
- Record the account accurately and in accordance with schedule.
- Prepare financial statements details with correctness under schedule.

- Prepare monthly tax report, PP30, PND3, and PND53.
- Verify of Accounts Receivable.
- Prepare each creditor's age and other reports in line with the schedule.
- Supervise and support inventory counting in accordance with company policy.

**Qualifications:**

- Bachelor's Degree or higher in Accounting or Finance
- 3-4 years' experience in accounting.
- Knowledge in taxation and withholding tax.
- Good command of English.
- Have a CPD license

Interested candidates, please send your resume in English, along with a recent photo and your expected salary, to us by email.

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**Company Description**