



PR/115657 | Assistant Manager / Manager (Sustainability / ESG)

Job Information

Recruiter

JAC Recruitment Thailand

Job ID

1513159

Industry

Logistics, Storage

Job Type

Permanent Full-time

Location

Thailand

Salary

Negotiable, based on experience

Refreshed

January 7th, 2025 14:00

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Position: Assistant Manager (Sustainability/ ESG)

Responsibilities:

- Develop and implement the annual strategic plan for Environment Social Governance (ESG) to align with business goals and direction.
- Establish and enforce ESG policies and processes.
- Prepare reports and presentations for the Board of Directors, management teams, and external stakeholders as needed.
- Communicate ESG risk management strategies and initiatives to both internal and external stakeholders.
- Oversee annual stakeholder engagement activities to ensure alignment with ESG principles.
- Conduct evaluations and surveys to ensure the company adheres to ESG standards.
- Develop and implement action plans with relevant ESG goals.
- Review, update, and enhance ESG policies and related guidelines to align with global trends and standards.
- Collaborate with various departments to develop sustainability initiatives and improve sustainability performance.
- Lead the annual sustainability assessment, reporting, and disclosures in line with relevant standards.
- Manage the collection, analysis, and compilation of ESG data for the annual Sustainability Report according to relevant guidelines.
- Coordinate with business functions to complete questionnaires and prepare materials for assessments and certifications.
- Gather information and develop sustainability reports, presentations, and knowledge resources for both internal and external stakeholders, including public disclosures.

- Manage diverse sustainability projects, ensuring timely completion within budget and scope.
- Promote sustainability awareness, providing guidance and support to all business units within the organization.

Qualifications:

- Bachelor's degree in a related field or equivalent experience.
 - A minimum of 3 years of experience in sustainability or ESG-related fields.
 - Experience in implementing sustainability projects.
 - Proficiency in sustainability reporting, carbon footprint programs, and greenhouse gas initiatives.
 - Strong project management skills.
 - Proficient in English with strong skills in MS Office, especially Excel and PowerPoint.
 - Excellent communication and team collaboration abilities.
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Company Description