



PR/114761 | SENIOR LEGAL OFFICER

Job Information

Recruiter

JAC Recruitment Thailand

Job ID

1513020

Industry

Legal

Job Type

Permanent Full-time

Location

Thailand

Salary

Negotiable, based on experience

Refreshed

April 2nd, 2025 23:00

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Senior Legal Officer

Work Location - Silom, Bangkok

[Qualification]

- Bachelor of law or higher.
- At least 3-5 years of experience in corporate and commercial matters (with MNC and legal consulting firm would be advantageous)
- Strong and extensive knowledge in oversea and domestic trading laws.
- Self-confidence, energetic, mature and good personality.

- Able to work independently and complete assignments within the deadline.
- Ability to multi-task, strong analytical and problem-solving skills.
- Good communication skills.
- Excellent drafting, communication and research skills.
- Fluent in English speaking and excellent English writing skills.
- Able to work under pressure.
- Good command of computer literacy especially in MS Office.

[Role and Responsibilities]

- Draft, review, revise and comment for domestic and oversea trading contracts.
- Coordinate with related operation teams for legal advice.
- Participate and in charge with operation team for contract negotiation meeting with the customer/supplier (as the case maybe)
- Prepare, enhance, evaluate, and update all legal risks and issues related to contracts.
- Support and responsible for the corporate issues.
- Assist Legal Director and management team to support company's big project including with coordinating with the external parties.
- Handle all necessary corporate and commercial matter as assigned by direct supervisor.

#LI-JACTH
#Bangkok
#countrythailand

Company Description