



## PR/117753 | Sales Assistant (Japanese Speaking)

### Job Information

**Recruiter**

JAC Recruitment UK

**Job ID**

1512727

**Industry**

Restaurant, Food Service

**Job Type**

Permanent Full-time

**Location**

Netherlands

**Salary**

Negotiable, based on experience

**Refreshed**

January 7th, 2025 23:00

### General Requirements

**Minimum Experience Level**

Over 3 years

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Business Level

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

### Job Description

**Company: Food production company**

(Comprehensive food production company with a specific focus on production and sales of marine products)

**Position: Sales Assistant**

**Location: Amsterdam Area (Office base)**

**Salary: Gross EUR 3,000-3,500/month + Holiday allowance 8%/year**

**Job description**

-Trading part

Based on Sales Agreements (SA), manages delivery dates, prepares for customs clearance, and handles correspondence with forwarders and refrigerated warehouses.

Preparing for customs clearance, correspondence with forwarders and refrigerated warehouses, etc. based on Sales Agreements (SA).

-Sales part

Negotiations on purchase and sales prices, arrangements for receiving and dispatching goods, issuing invoices, etc.

-Other  
Monthly or quarterly reports related to the business.

**Requirements:**

-Fluent level of Japanese is mandatory

-Holding Dutch residence permit and work permit is Mandatory (working holiday visa/Freelance visa NOT allowed)

- Driving licence in the Netherlands (Preferred)
- At least 1 years' experience in sales/business administration/trading
- Proficiency in MS Office, Excel and Word
- Business level of English

-Starting after January 2025

**Working days and hours:**

Monday to Friday, 40 hours per week (negotiable) \*Examples: 8.30am to 5pm, 9am to 5.30pm, etc.  
(Onsite)

**Benefits:**

- Commuting expenses paid
- Paid leave 25 days/year
- One-year contract, including probationary period (with the possibility of becoming a permanent employee afterwards).

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Company Description