



PR/158236 | Senior Quality Assurance (Aerospace)

Job Information

Recruiter

JAC Recruitment Malaysia

Job ID

1512550

Industry

Other (Manufacturing)

Job Type

Permanent Full-time

Location

Malaysia

Salary

Negotiable, based on experience

Refreshed

April 16th, 2025 10:01

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

The Company

This company is a major player in the repair of aircraft parts and MRO Services. they provide unrivalled cost-efficient repairs with market benchmark quality. They are looking for Senior Quality Assurance (Aerospace) to join their team.

Senior Quality Assurance (Aerospace)

Requirements:

Minimum Degree in aviation related field or its equivalent
 Minimum 6 years of working experience in a similar capacity, preferably within the aviation or other industries
 Knowledge and experience of Part 145 Maintenance Organization Regulatory Requirements and ISO 9001 Quality Management System
 Certification as qualified internal quality/ lead auditor is an added advantage
 Proficiency in Quality Tools such as RCA, 8D, Ishikawa, 5Why, MSA, PFMEA, SPC is an added advantage

Strong understanding of relevant regulatory authorities and requirements
 Good technical report writing skills
 Strong analytical and decision-making skills with the ability to resolve complex issues
 Able to engage and collaborate with cross-functional teams and stakeholders
 Good communications skills, both verbal and written in English and Bahasa Melayu
 Good computer skills especially with Microsoft Office i.e. Word, Excel, PowerPoint, etc

Main Responsibilities

Oversee tasks related to Quality Management Systems (QMS) and product quality
 Manage the QMS in line with the Company's policies and objectives including:
 Conduct quality compliance audits
 Maintain the company's approvals, authorization and accreditations
 Document control and maintenance record keeping
 Liaise with regulatory authorities and customers
 Oversee vendor management and ensure compliance with all relevant technical documentation including OEM data, AD updates, quality records and technical publications
 Manage Product Quality related tasks such as:
 Handle customer complaints
 Conduct technical investigation
 Monitor key performance indicators (KPIs) and Company goals
 Oversee inspections including technical training and certification for inspectors to ensure compliance with regulatory standards and internal quality requirements
 Regularly review internal technical instructions to ensure alignment with quality requirements

General Functions
 Performs Quality Assurance duties related to the management system and product quality
 Supervise and mentor QA Executives as necessary
 Act as a key advisor to the QA Manager/Section Manager, promptly escalating any issues encountered
 Comply and support Environmental Health & Safety policies, rules and regulations at all times
 Perform any other duties as assigned by QA Manager/Section Manager

Quality Management System

Perform periodic reviews of regulatory / customer requirement and implement required changes in company manuals and procedures to ensure compliance.
 Maintain and upkeep Company's Manual (Exposition), QAR and Forms Manual and recommend amendments to existing procedures to enhance the company's quality standards.
 Lead scheduled internal audits, identify non-compliance issues and support corrective actions through independent assessments.
 Assist in coordinating audits with aviation authorities and customer representatives to ensure efficient and seamless audit processes;
 Manage the company's aviation authorities approval in ensuring new and existing approvals remains valid and up to date;
 Perform monitoring and verification of the completion of Corrective Action Reports (CARs) and provide follow-up actions to ensure adherence to corrective and preventive measures
 Prepare comprehensive quality reports and technical investigation documents
 Administer the Company's Authorization System; conduct examinations and provide training on relevant regulatory and quality assurance subjects as required
 Oversee the Document Control Centre (DCC) ensuring that all documents are scanned, stored and retrievable according to established retention policies
 Collaborate closely with Logistics team to ensure timely transfer of completed maintenance records to the DCC
 Maintain an effective and efficient administrative system for the "House of Quality" and ensure proper control over documents and maintenance records
 Notify QA Manager, Engineering Manager and Engineers upon receipt of new maintenance documents and revisions of OEM Manuals and ensure that supporting documents are processed accordingly (e.g. raise evaluation forms)

What you need to do now:

Click Apply now to apply for this role or forward your updated CV to Purnamawati.Sharifuddin@jac-recruitment.com
 Due to high volume of applications, please note that only short-listed candidates will be contacted. Thank you!
 #LI-JACMY
 #Aerospace

Company Description