



## PR/158236 | Senior Quality Assurance (Aerospace)

### Job Information

**Recruiter**

JAC Recruitment Malaysia

**Job ID**

1512550

**Industry**

Other (Manufacturing)

**Job Type**

Permanent Full-time

**Location**

Malaysia

**Salary**

Negotiable, based on experience

**Refreshed**

February 19th, 2025 11:01

### General Requirements

**Minimum Experience Level**

Over 3 years

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Business Level

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

### Job Description

**The Company**

This company is a major player in the repair of aircraft parts and MRO Services. they provide unrivalled cost-efficient repairs with market benchmark quality. They are looking for Senior Quality Assurance (Aerospace) to join their team.

Senior Quality Assurance (Aerospace)

**Requirements:**

Minimum Degree in aviation related field or its equivalent  
 Minimum 6 years of working experience in a similar capacity, preferably within the aviation or other industries  
 Knowledge and experience of Part 145 Maintenance Organization Regulatory Requirements and ISO 9001 Quality Management System  
 Certification as qualified internal quality/ lead auditor is an added advantage  
 Proficiency in Quality Tools such as RCA, 8D, Ishikawa, 5Why, MSA, PFMEA, SPC is an added advantage

Strong understanding of relevant regulatory authorities and requirements  
 Good technical report writing skills  
 Strong analytical and decision-making skills with the ability to resolve complex issues  
 Able to engage and collaborate with cross-functional teams and stakeholders  
 Good communications skills, both verbal and written in English and Bahasa Melayu  
 Good computer skills especially with Microsoft Office i.e. Word, Excel, PowerPoint, etc

### **Main Responsibilities**

Oversee tasks related to Quality Management Systems (QMS) and product quality  
 Manage the QMS in line with the Company's policies and objectives including:  
 Conduct quality compliance audits  
 Maintain the company's approvals, authorization and accreditations  
 Document control and maintenance record keeping  
 Liaise with regulatory authorities and customers  
 Oversee vendor management and ensure compliance with all relevant technical documentation including OEM data, AD updates, quality records and technical publications  
 Manage Product Quality related tasks such as:  
 Handle customer complaints  
 Conduct technical investigation  
 Monitor key performance indicators (KPIs) and Company goals  
 Oversee inspections including technical training and certification for inspectors to ensure compliance with regulatory standards and internal quality requirements  
 Regularly review internal technical instructions to ensure alignment with quality requirements

**General Functions**  
 Performs Quality Assurance duties related to the management system and product quality  
 Supervise and mentor QA Executives as necessary  
 Act as a key advisor to the QA Manager/Section Manager, promptly escalating any issues encountered  
 Comply and support Environmental Health & Safety policies, rules and regulations at all times  
 Perform any other duties as assigned by QA Manager/Section Manager

### **Quality Management System**

Perform periodic reviews of regulatory / customer requirement and implement required changes in company manuals and procedures to ensure compliance.  
 Maintain and upkeep Company's Manual (Exposition), QAR and Forms Manual and recommend amendments to existing procedures to enhance the company's quality standards.  
 Lead scheduled internal audits, identify non-compliance issues and support corrective actions through independent assessments.  
 Assist in coordinating audits with aviation authorities and customer representatives to ensure efficient and seamless audit processes;  
 Manage the company's aviation authorities approval in ensuring new and existing approvals remains valid and up to date;  
 Perform monitoring and verification of the completion of Corrective Action Reports (CARs) and provide follow-up actions to ensure adherence to corrective and preventive measures  
 Prepare comprehensive quality reports and technical investigation documents  
 Administer the Company's Authorization System; conduct examinations and provide training on relevant regulatory and quality assurance subjects as required  
 Oversee the Document Control Centre (DCC) ensuring that all documents are scanned, stored and retrievable according to established retention policies  
 Collaborate closely with Logistics team to ensure timely transfer of completed maintenance records to the DCC  
 Maintain an effective and efficient administrative system for the "House of Quality" and ensure proper control over documents and maintenance records  
 Notify QA Manager, Engineering Manager and Engineers upon receipt of new maintenance documents and revisions of OEM Manuals and ensure that supporting documents are processed accordingly (e.g. raise evaluation forms)

### **What you need to do now:**

Click Apply now to apply for this role or forward your updated CV to [Purnamawati.Sharifuddin@jac-recruitment.com](mailto:Purnamawati.Sharifuddin@jac-recruitment.com)  
 Due to high volume of applications, please note that only short-listed candidates will be contacted. Thank you!  
 #LI-JACMY  
 #Aerospace

---

### **Company Description**