



PR/158211 | P2P Accounts Payable, Senior Executive (minimum 6 years relevant experience)

Job Information

Recruiter

JAC Recruitment Malaysia

Job ID

1512534

Industry

Healthcare, Nursing

Job Type

Permanent Full-time

Location

Malaysia

Salary

Negotiable, based on experience

Refreshed

January 8th, 2025 10:01

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Company and Job Overview

A financial shared service company specialising in manufacturing is seeking for a talent with minimum 6 years of experience in shared service Accounts Payable (P2P/PTP). This role requires an individual capable to accounts payable analysis, ensuring the accuracy of the accounts payable reports, and to complete the other relevant accounts payable reporting tasks.

Job Responsibilities

- Conduct detailed accounts payable analysis, ensuring supplier data accuracy and timely invoice processing.
- Maintain accurate accounts payable accruals and support departmental reporting tasks.
- Develop and update process flows, policies, procedures, and training materials.

- Participate in various projects, resolve complex issues, and act as a lead in the supervisor's absence.

Job Requirements

- Bachelor's degree in accounting or a related field.
- Minimum of 6 years of shared service accounts payable P2P/PTP experience required.

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Company Description