



PR/158140 | Project Manager - Operations (Flexible working arrangements)

Job Information

Recruiter

JAC Recruitment Malaysia

Job ID

1512489

Industry

Other

Job Type

Permanent Full-time

Location

Malaysia

Salary

Negotiable, based on experience

Refreshed

January 8th, 2025 11:01

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

A retail company in Malaysia is looking for a **Project Manager (Operations)**, with prior experience in overseeing a variety of operational projects, from process improvements to facility expansion. This role will be based at Selangor (with **flexible working arrangements**).

Key Responsibilities:

- **Develop Comprehensive Project Plans:** Define project scope, objectives, resources, and timelines in alignment with organizational goals.
- **Lead Project Implementation:** Oversee all phases of project execution, ensuring deliverables are met on time and within budget.
- **Coordinate Cross-Functional Teams:** Work closely with various departments to ensure cohesive project execution.
- **Identify Operational Inefficiencies:** Analyze current processes to identify areas for improvement and increased efficiency.
- **Implement Process Enhancements:** Develop and execute strategies for process optimization, aligning with best practices.
- **Monitor Outcomes:** Track the effectiveness of implemented changes and adjust strategies as needed.
- **Facilitate Effective Communication:** Act as the liaison between project teams, senior management, and external partners.
- **Optimize Resource Allocation:** Manage project resources efficiently, including personnel, equipment, and budgets.

- **Identify and Mitigate Risks:** Proactively recognize potential project risks and develop mitigation strategies.
- **Resolve Issues Promptly:** Address project challenges with effective problem-solving techniques.
- **Monitor Project Performance:** Use key performance indicators (KPIs) to track project progress and success.

Job Requirements:

- Bachelor's degree in Business Administration, Operations Management, Engineering, or a related field.
- Project Management Professional (PMP) certification is a plus.
- Minimum of 5 years of experience in project management within operations, preferably in retail, hospitality, or service industries.
- Proven track record of successfully managing non-IT projects from inception to completion.
- Experience with process improvement methodologies such as Lean or Six Sigma is desirable.

Company Description