



## PR/158375 | Translator - English to Malay

### Job Information

**Recruiter**

JAC Recruitment Malaysia

**Job ID**

1512451

**Industry**

Digital Marketing

**Job Type**

Permanent Full-time

**Location**

Malaysia

**Salary**

Negotiable, based on experience

**Refreshed**

January 8th, 2025 12:01

### General Requirements

**Minimum Experience Level**

Over 3 years

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Business Level

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

### Job Description

#### COMPANY OVERVIEW

One of our esteemed clients, a leader in strategic communications, management, and technology consulting, serves global, regional, and national public and private organizations across Rising Asia. They are currently seeking a Translator (English to Malay) based in Kuala Lumpur. This company is renowned for its innovative solutions and commitment to excellence, making it an exciting opportunity for professionals looking to advance their careers.

#### JOB RESPONSIBILITIES

- Translate content, documents, and communications between English and Malay with accuracy and cultural relevance.
- Proofread, edit, and ensure consistency across all translated materials.
- Collaborate with internal teams to meet project deadlines.

- Manage and coordinate multiple translation projects efficiently.
- Utilize and maintain translation tools and language resources to improve workflow.
- Support multilingual communication needs for company functions.
- Maintain confidentiality of sensitive and proprietary information.

#### **JOB REQUIREMENTS**

- Minimum Diploma in any related field.
- Minimum 1-2 years of experience as a Translator.
- Fluency in English and Malay (both written and spoken); Bahasa Indonesia is an added advantage.
- Strong understanding of cultural nuances and local expressions in these languages.
- Previous experience in translation or localization work.

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Company Description