



PR/158314 | Export Executive / Senior (Hybrid Working)

Job Information

Recruiter

JAC Recruitment Malaysia

Job ID

1512401

Industry

Retail

Job Type

Permanent Full-time

Location

Malaysia

Salary

Negotiable, based on experience

Refreshed

March 5th, 2025 07:00

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

A leading MNC in the FMCG industry is looking for a Senior Export Executive and an Export Executive to join their team.

Main Responsibilities:

- Provide assistance to the sales team to help meet sales targets, as well as ensure efficient sales activities.
- Maintain good relationships with clients by satisfying customer's needs, responding to their queries on time and delivering a positive customer experience.
- Address issues on pricing, delivery of goods/services, and resolve customer complaints.
- Explain company products/services to potential clients to influence purchase.
- Perform administrative tasks of transaction recording, filing and inventory.
- Coordinate with suppliers, distributors or other departments to make arrangements for events.

- Assist to develop new markets, plan and develop effective sales strategies to achieve goals and targets.

Requirements:

- 2-3 years of Export Business or Sales/Business Development experience (for Senior Export Executive position)
- Open to fresh graduates (for Export Executive position)
- Have a curiosity on the foreign culture and be open minded to different cultures.
- Equipped with logical thinking and problem-solving skills.
- Strong communication and negotiation skills.

Company Description