



PR/122665 | Junior Consultant

Job Information

Recruiter

JAC Recruitment Indonesia

Job ID

1512282

Industry

Business Consulting

Job Type

Permanent Full-time

Location

Indonesia

Salary

Negotiable, based on experience

Refreshed

April 2nd, 2025 14:00

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Responsibilities

- Under Supervisor control, this person will work on research and consulting task such as (not limited to):
- Research the market trend, business environment, competitors company profile and activity, Indonesian Law and regulation. e.g. market size, major player, consumer trend, license issue, company registration and legal procedure
- Investigate client company's strength and weakness.
- Analyze above information and consider: Business Strategy (including M&A Scheme), HR Strategy and System, Governance System, Risk management system, Restructuring Strategy, etc.
- Public sector project support for line Ministry of Japan, JICA, JETRO, etc.
- Draft the presentation material or report.
- If the project size is small, requested to be handled by own
- Collaboration with business partner such as Law Firm, Accounting Firm, HR agent, other research firms, etc. is required.
- Field research and business trip is occasionally required.

Requirements

- **Minimum experience around 3 – 5 years**
 - Good skill in using Windows and Microsoft Office tools (Word, Excel, PowerPoint, and Outlook) for daily communications, and accomplishing assigned tasks.
 - Positive, proactive, and commit to the schedule for assigned task.
 - Have excellent communication skill and good team work.
 - Neat, quick-witted and meticulous
 - **University degree from any University (national and overseas) Degree in Business management, finance and accounting, Law or Economics will be plus but not mandatory.**
 - **GPA above 3.5** or reputable University graduate will be plus but not mandatory
 - **Over 2 years solid work experience in other Research/Consulting firm or in the similar responsibilities will be advantage.**
 - **Either of the following domains (but not limited) will be a plus:**
 - Merger and Acquisition
 - Accounting / Finance / Tax
 - Indonesian Economy, Law / Government policy and regulation
 - HR Consultant
 - Corporate Planning
 - **Language skills**
 - **English: Proficiency in English is mandatory.** Capable of routine communications and writing formal report in English
 - Japanese: Business level in Japanese is not required but will be advantage.
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Company Description