



PR/157847 | RPA (Senior Executive)

Job Information

Recruiter
[JAC Recruitment Malaysia](#)
Job ID

1512263

Industry

Bank, Trust Bank

Job Type

Permanent Full-time

Location

Malaysia

Salary

Negotiable, based on experience

Refreshed

February 5th, 2025 15:00

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

COMPANY & JOB OVERVIEW:

This bank, established in Malaysia in 2010, offers a comprehensive range of financial services including corporate finance, trade finance, forex and derivatives, cash management, and Islamic finance. It supports economic and trade exchanges between Malaysia and Japan, leveraging a global network to facilitate cross-border business growth. The bank is committed to providing tailored financial solutions to meet diverse client needs.

JOB RESPONSIBILITIES:

1. Design automation processes tailored to the organization's operational needs.
2. Update and uphold Developer Standards in line with RPA best practices.
3. Oversee multiple RPA projects, ensuring timely delivery.

4. Manage daily RPA operations, including troubleshooting and related process matters.
5. Document business requirements in BRD or FSD formats.
6. Identify areas for internal process improvement and propose solutions.
7. Lead digital activation projects, assessing the efficiency and effectiveness of digital channels

JOB REQUIREMENTS:

1. Preferably, candidates should have 3 to 4 years of relevant work experience.
2. Should exhibit a positive work attitude.
3. Must be a quick learner and adaptable to a fast-paced work environment.
4. Attention to detail is essential.

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Company Description