PR/157847 | RPA (Senior Executive)

Job Information

Recruiter
JAC Recruitment Malaysia

Job ID
1512263

Industry
Bank, Trust Bank

Job Type
Permanent Full-time

Location
Malaysia

Salary
Negotiable, based on experience

Refreshed
March 5th, 2025 09:01

General Requirements

Minimum Experience Level
Over 3 years

Career Level
Mid Career

Minimum English Level
Business Level

Minimum Japanese Level
Business Level

Minimum Education Level
Associate Degree/Diploma

Visa Status
No permission to work in Japan required

Job Description

COMPANY & JOB OVERVIEW:

This bank, established in Malaysia in 2010, offers a comprehensive range of financial services including corporate finance, trade finance, forex and derivatives, cash management, and Islamic finance. It supports economic and trade exchanges between Malaysia and Japan, leveraging a global network to facilitate cross-border business growth. The bank is committed to providing tailored financial solutions to meet diverse client needs.

JOB RESPONSIBILITIES:

1. Design automation processes tailored to the organization's operational needs.
2. Update and uphold Developer Standards in line with RPA best practices.

3. Oversee multiple RPA projects, ensuring timely delivery.

4. Manage daily RPA operations, including troubleshooting and related process matters.

5. Document business requirements in BRD or FSD formats.

6. Identify areas for internal process improvement and propose solutions.

7. Lead digital activation projects, assessing the efficiency and effectiveness of digital channels

JOB REQUIREMENTS:

1. Preferably, candidates should have 3 to 4 years of relevant work experience.
2. Should exhibit a positive work attitude.
3. Must be a quick learner and adaptable to a fast-paced work environment.
4. Attention to detail is essential.

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Company Description