



PR/157772 | Accounts / Senior Accounts Executive

Job Information

Recruiter

JAC Recruitment Malaysia

Job ID

1512194

Industry

Other (Trade)

Job Type

Permanent Full-time

Location

Malaysia

Salary

Negotiable, based on experience

Refreshed

February 5th, 2025 16:00

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

JOB RESPONSIBILITIES

- Participate in the preparation of forecasts, budgeting, and management of internal controls related to SOX compliance.
- Oversee the accounting functions related to monthly closing, report submission, journal posting, operations, etc.
- Enhance accounting systems and procedures, and take corrective actions as needed.
- Establish and enforce proper accounting methods, policies, and principles.
- Work towards improving functional efficiency and excel in analysis.
- Perform any other ad-hoc duties and projects as assigned by management from time to time.

JOB REQUIREMENT

- Bachelor's Degree, Professional Certificate in Accountancy, or a similar qualification, with a minimum of 3 years of experience in a comparable role.
- Advanced proficiency in MS Office is required, and familiarity with SAP is an added advantage.

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Company Description