



Job Description

JOB RESPONSIBILITIES

- Involve in preparing of the forecasting and budgeting and managing internal control on SOX compliance
- Managing Account receivable, payable and inventory function team
- Improve accounting systems and procedures and initiate corrective actions
- Establishing and enforcing proper accounting methods, policies and principles
- Undertake any other ad-hoc duties assigned by the management from time-to-time and overseeing the daily operation
 of the accounting department

JOB REQUIREMENTS

- · Bachelor's Degree, Professional Certificate in Accountancy or equivalent
- · Good communication, excellent analytical and problem-solving skills
- Proven knowledge of accounting principles, practices, standards, law and regulation
- · Able to work independently, meet tight deadlines and work under pressure
- Advanced computer skills on MS Office and SAP knowledge or similar ERP system
- Candidates with an audit background experience will be added advantage

Company Description