



Job Description

## Main Purpose

To carry out a variety of technical and co-ordination tasks to meet, or exceed, customer requirements (including those tasks assigned by Line Managers which are part of projects or maintenance contract work). All tasks must be delivered in a professional and timely manner to ensure a very high level of customer experience. To support leading project manager and lead projects and deliver them with a high standard of Quality, Cost and Delivery by running them efficiently in terms of time and capital. Contribute to company's financial and other targets.

- Work on-site at customer premises, as a secondee, as an integral part of their team.
- Support leading project manager in projects by supporting at various stages, including planning, implementation, operations, user support.
- Lead and manage projects in his/her expertise by supporting at various stages, including planning, implementation, operations, user support.

- Follow up security assessment for customer's EMEA office/branches.
- Evaluate projects, conduct risk assessments, propose improvements.
- Contribute to the expansion of current business to new areas.
- Establish good relationships with colleagues, vendors and customers.
- Work independently, multitask, and lead Enterprise Solutions projects and opportunities.
- Deal with customer requests, understand their expectations and solve them.
- Attend customer meetings for project or maintenance contract work.
- Maintain relevant customer maintenance documentation internally.
- Visit customer premises with 3rd party vendors as and when required for project or maintenance contract work.

## Requirements

- Experience in leading and managing solution business for small to large scale projects including office relocation projects.
- Knowledge in solution business with a wide range of ICT technology especially in ICT infrastructure and ICT security.
- Excellent communication skills in English. Speaking and understanding Japanese is advantageous
- Independent worker must be able to take on a task/project and to complete to full maturity with little need of higher
  management involvement/assistance.
- Strong time management, multi tasking and organisational skills.
- Flexible approach, able to work outside of normal working hours when requested. Reliable time keeping and attendance.
- Knowledge and experience in SAP Hana cloud is advantageous.
- Knowledge and experience in RPA (Power Platform) is advantageous.
- Knowledge and experience in IT Security is advantageous.

**Company Description**