



## Job Description

General Summary:

- Manage Inward reinsurance activities in accordance with the company's underwriting and reinsurance policy and standards so as to meet and exceed customers and shareholders' expectations.
- Expected to perform fully according to the job description as written below to achieve uniformity of the performance of specific function.

Principal Duties and Responsibilities:

- Assist in delivering effective reinsurance services to the business in line with the company reinsurance philosophy.
- Ensure that all risks accepted are properly in line with company Guideline and reinsurance strategy documents.
- Ensure timely Retro placement of any risks beyond company's capacity with approved securities

- Seek for special acceptance for treaty excluded risks from the Treaty leaders. Support the servicing and growth inwards facultative business.
- Ensure compliance with statutory requirements to OJK.\
- Establish and maintain relationships with Ceding company and reinsurance brokers to cultivate goodwill for business.
- Prepare reinsurance underwriting and claims statistics on a regular basis.
- Coordination with finance regarding outstanding.
- Managing a good record of booking at the system and maintain of all related documents.

**Company Description**