



PR/116142 | Customer service (Chinese speaking)

Job Information

Recruiter

JAC Recruitment Thailand

Job ID

1510066

Industry

Logistics, Storage

Job Type

Permanent Full-time

Location

Thailand

Salary

Negotiable, based on experience

Refreshed

December 11th, 2024 18:21

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Responsibilities:

1. Manage and maintain satisfaction to Chinese key account.
2. Generating quotation and coordinate with team for any special coordination.
3. Respond to complaints from customers and give after-sales support when requested.
4. Store and sort financial and non-financial data and present reports.
5. Handle the processing of all orders within timeliness.
6. Inform clients of unforeseen delays or problems.
7. Monitor the team's progress, identify shortcomings and propose improvement.

Qualification:

- Bachelor's degree in any field.
- **Fluent in Chinese (HSK5 or above).**
- Good command in English.
- Have experience 1-2 years in Sales Coordinator, Customer Service at shipping/freight forwarder field.

Company Description