



## PR/158314 | Export Executive/Senior (Hybrid Working)

### Job Information

**Recruiter**

JAC Recruitment Malaysia

**Job ID**

1509151

**Industry**

Retail

**Job Type**

Permanent Full-time

**Location**

Malaysia

**Salary**

Negotiable, based on experience

**Refreshed**

December 11th, 2024 15:31

### General Requirements

**Minimum Experience Level**

Over 3 years

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Business Level

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

### Job Description

A leading MNC in the FMCG industry is looking for a Senior Export Executive and an Export Executive to join their team.

**Main Responsibilities:**

- Provide assistance to the sales team to help meet sales targets, as well as ensure efficient sales activities.
- Maintain good relationships with clients by satisfying customer's needs, responding to their queries on time and delivering a positive customer experience.
- Address issues on pricing, delivery of goods/services, and resolve customer complaints.
- Explain company products/services to potential clients to influence purchase.
- Perform administrative tasks of transaction recording, filing and inventory.
- Coordinate with suppliers, distributors or other departments to make arrangements for events.

- Assist to develop new markets, plan and develop effective sales strategies to achieve goals and targets.

**Requirements:**

- 2-3 years of Export Business or Sales/Business Development experience (for Senior Export Executive position)
- Open to fresh graduates (for Export Executive position)
- Have a curiosity on the foreign culture and be open minded to different cultures.
- Equipped with logical thinking and problem-solving skills.
- Strong communication and negotiation skills.

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Company Description