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IT Support Specialist @International Investment Bank

IT Specialist @Int'l Investment Bank

Job Information

Recruiter
[Michael Page](#)
Job ID

1509133

Industry

Investment Banking

Job Type

Contract

Location

Tokyo - 23 Wards

Salary

6 million yen ~ 8 million yen

Refreshed

December 11th, 2024 15:31

General Requirements

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Bachelor's Degree

Visa Status

Permission to work in Japan required

Job Description

This role involves providing support for IT systems, including managing hardware, software, and network infrastructure, as well as assisting with day-to-day technical issues. The position also includes tasks such as system monitoring, troubleshooting, and coordinating with internal teams and service providers.

Client Details

The company is one of the largest international financial institution offering a wide range of banking services, including retail, corporate, and investment solutions. It is focused on leveraging advanced technologies and digital innovation to enhance its services, while maintaining a strong commitment to sustainability and a positive corporate culture.

Description

- Provide L1 IT support for hardware, software, and network issues, including desktops, laptops, and printers.
- Monitor and maintain the health and performance of IT systems and infrastructure, including servers and network equipment.
- Manage and update technical documentation, including operation manuals and IT system reports.
- Assist with system testing, upgrades, and troubleshooting, ensuring smooth operation of key business applications.
- Coordinate with internal teams, external service providers, and directly report to IT teams abroad for issue escalation.

Job Offer

- International Career Development and Opportunities.
- Hands-On Experience with Emerging Technologies.
- Competitive Salary Based on Your Skill-sets.

To apply online please click the 'Apply' button below. For a confidential discussion about this role please contact Taishi Oyamada on +813 6832 8665.

Required Skills

- Proficient knowledge of Microsoft Windows Server, Active Directory, and MS SQL Server.
 - Experience in Programming with Excel (VBA, macros) and automation in Windows and Unix environments.
 - Strong analytical and problem-solving abilities.
 - Business-level English and Japanese, with good interpersonal and communication skills.
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Company Description

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