



## PR/158206 | RTR Fixed Assets, Junior Executive (1 to 3 years relevant experience)

### Job Information

**Recruiter**

JAC Recruitment Malaysia

**Job ID**

1509072

**Industry**

Healthcare, Nursing

**Job Type**

Permanent Full-time

**Location**

Malaysia

**Salary**

Negotiable, based on experience

**Refreshed**

December 11th, 2024 15:24

### General Requirements

**Minimum Experience Level**

Over 3 years

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Business Level

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

### Job Description

#### Company and Job Overview

A financial shared service company specializing in manufacturing is seeking for a talent with 1 to 3 years of experience in shared service Fixed Assets Record to Report (RTR/R2R). This role requires an individual capable of analyzing fixed assets monthly reconciliation, fixed assets month end journal entries, and the monthly general accounting tasks.

#### Job Responsibilities

- **Fixed Assets Management:** Oversee the recording, tracking, and management of the company's fixed assets, ensuring accurate and timely updates to the fixed asset register.
- **Financial Reporting:** Prepare and analyze financial reports related to fixed assets, including depreciation schedules, asset valuations, and reconciliations, ensuring compliance with accounting standards and company policies.
- **Audit and Compliance:** Coordinate with internal and external auditors to provide necessary documentation and support during audits, ensuring adherence to regulatory requirements and internal controls.

Job Requirements

- Bachelor's degree in accounting or a related field.
- Minimum of 1 year of shared service R2R/RTR/Fixed Assets experience required.
- Preferred experience in fixed assets accounting, forecasting, planning, or fixed assets analysis.
- Strong knowledge of GAAP and SOX.

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Company Description