



PR/158016 | HR Executive - Recruitment

Job Information

Recruiter

JAC Recruitment Malaysia

Job ID

1508958

Industry

Other (Manufacturing)

Job Type

Permanent Full-time

Location

Malaysia

Salary

Negotiable, based on experience

Refreshed

December 11th, 2024 15:21

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

COMPANY OVERVIEW

A leading player in the global steel industry, specializing in manganese alloy products are seeking a proactive HR Executive – Recruitment based in Bintulu, Sarawak, to manage the full recruitment cycle from job posting to onboarding. This role involves developing sourcing strategies, conducting interviews, and collaborating with hiring managers to align recruitment efforts with our organizational goals while maintaining recruitment metrics.

JOB RESPONSIBILITIES

Manage the full recruitment cycle, from job posting to onboarding.

Develop and implement effective sourcing strategies.

Conduct interviews and coordinate with hiring managers.

Maintain recruitment metrics and reports.

JOB REQUIREMENTS

Diploma/ Degree in the relevant field

Proven experience in a similar HR role.

Strong knowledge of HR practices and labor legislation.

Excellent communication and interpersonal skills.

Ability to work independently and as part of a team.

Preferably Sarawakian

#LI-JACMY
#statesarawak

Company Description