



## PR/158015 | HR Executive - Training & Development

### Job Information

**Recruiter**

JAC Recruitment Malaysia

**Job ID**

1508957

**Industry**

Other (Manufacturing)

**Job Type**

Permanent Full-time

**Location**

Malaysia

**Salary**

Negotiable, based on experience

**Refreshed**

December 11th, 2024 15:21

### General Requirements

**Minimum Experience Level**

Over 3 years

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Business Level

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

### Job Description

#### COMPANY OVERVIEW

A prominent player in the global steel industry, specializing in the production and distribution of manganese alloy products. The organization is committed to enhancing employee skills and performance through targeted training programs. We are seeking a dedicated **HR Executive for Training & Development based in Bintulu, Sarawak**, who will be responsible for designing and implementing training initiatives, conducting needs assessments, and evaluating program effectiveness. This role will collaborate closely with department heads to ensure training aligns with our organizational goals while providing essential HR support to maintain a skilled and knowledgeable workforce.

#### JOB RESPONSIBILITIES

Design and implement training programs to enhance employee skills and performance.

Conduct needs assessments to identify training requirements.

Monitor and evaluate training program effectiveness.

Collaborate with department heads to ensure training aligns with organizational goals.

**JOB REQUIREMENTS**

Diploma/ Degree in the relevant field

Proven experience in a similar HR role.

Strong knowledge of HR practices and labor legislation.

Excellent communication and interpersonal skills.

Ability to work independently and as part of a team.

Preferably Sarawakian

#LI-JACMY  
#statesarawak

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Company Description