

Michael Page

www.michaelpage.co.jp

【HR Operations】 欧州アセットマネジメント企業

【HR Operations】 欧州アセットマネジメント企業

Job Information

Recruiter

Michael Page

Job ID

1508623

Industry

Asset Management

Job Type

Permanent Full-time

Location

Tokyo - 23 Wards

Salary

Negotiable, based on experience

Refreshed

December 10th, 2024 13:59

General Requirements

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Fluent

Minimum Education Level

Bachelor's Degree

Visa Status

No permission to work in Japan required

Job Description

ヨーロッパ系アセットマネジメント企業様にてHR Operationsポジションのご案内です。
フルフレックス勤務可・落ち着いた環境で長期的にキャリアを気づいていただけるポジションです。

Client Details

ヨーロッパ系アセットマネジメント企業様です。

Description

- **Business Partnering:** Promote alignment between P&C and business units, supporting succession planning.
- **Payroll & Benefits Management:** Oversee payroll, benefits programs, and ensure compliance with financial reporting.
- **P&C Operations:** Manage employee lifecycle events, update HR policies, and lead training initiatives.
- **Compliance & Reporting:** Ensure labor law compliance, conduct audits, and report on workforce metrics.
- **Advisory Support:** Provide guidance to managers and employees on labor laws and P&C policies.

Job Offer

勤務地：東京都千代田区

To apply online please click the 'Apply' button below. For a confidential discussion about this role please contact Masako Horikoshi on +813 6832 8957.

Required Skills

- * Experience in payroll management and HR operations, with proven business partnering experience.
 - * Comprehensive knowledge of Japanese labour laws and payroll practices.
 - * Business English is plus
-

Company Description

ヨーロッパ系アセットマネジメント企業様です。