



PR/086796 | Sachbearbeiter/in Buchhaltung (m/f/d)

## Job Information

**Recruiter**

JAC Recruitment Germany

**Job ID**

1507613

**Industry**

Other (Manufacturing)

**Job Type**

Permanent Full-time

**Location**

Germany

**Salary**

Negotiable, based on experience

**Refreshed**

December 3rd, 2024 10:32

## General Requirements

**Minimum Experience Level**

Over 3 years

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Business Level

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

## Job Description

**COMPANY OVERVIEW**

One of the global top manufacturers in precision and weighing machines for various industries such as food and non-food manufacturing. With outstanding footprints and contributions in over 100 countries.

**KEY REQUIREMENTS**

- Minimum 3 years of experience in accounting or finance operations
- Native level in German and business level in English communication skills
- Knowledgeable in Handelsgesetzbuch (HGB)
- Able to work onsite 100%

## **JOB RESPONSIBILITIES**

- Support the financial and accounting operations
- Responsible for balance sheet overseeing as well as ensuring accurate valuation and proper documentation
- Monitor debtor accounts and follow up on overdue payments
- Process credit postings and account clearings to ensure accurate and timely recording of financial transactions
- Manage travel expense claims and process reimbursement
- Assist with the VAT statistics preparation and report
- Collaborate and support audit processes to provide necessary documentation and support during finance audits

## **JOB REQUIREMENTS**

- Educational background in Finance, Accounting, or related field
- Experience with financial reporting and asset management
- Familiar with accounting software such as ERP/SAP
- Knowledgeable in German accounting principles
- Hands-on mentality and can-do attitude
- Eligible to work in Germany

## **BENEFITS**

- Flexible working environment
- 30 days of annual leave
- 39 working hours per week

#LI-JACDE

#countrygermany

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Company Description