



PR/158254 | Finance Manager (Based in Cheras)

Job Information

Recruiter

JAC Recruitment Malaysia

Job ID

1505504

Industry

Logistics, Storage

Job Type

Permanent Full-time

Location

Malaysia

Salary

Negotiable, based on experience

Refreshed

November 19th, 2024 11:38

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Company Information

A logistic company based in Cheras is currently looking for a Finance Manager to handle local accounting and oversee regional accounting.

Job Description:

- Handling full set of accounts including preparation and filling of all taxes.
- Generate statements of accounts and aging reports
- Ensure accurate and prompt system entries
- Executive day to day financial transactions
- Prepare monthly reconciliation

- Direct collection activities and credit term evaluation
- Maintain the cashbook to ensure funds are accurately recorded.
- Handle all taxations issues.
- Prepare and submit management report to HQ.
- Liaise with local and overseas bankers on banking related issues.
- Prepare management report and liquidity forecasts.

Key Requirements:

- Min 5 - 8 years of experience in finance and accounting experience.
- Min education background of diploma in accounting or LCCI certification.
- Strong knowledge in accounting software and Microsoft application.
- Able to converse well in English and Mandarin.
- Experience in working with SME company would be added advantage.

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Company Description