



PR/094319 | General Accountant for a reputable Japanese company

Job Information

Recruiter

JAC Recruitment Vietnam Co., Ltd

Job ID

1505385

Industry

Other (Manufacturing)

Job Type

Permanent Full-time

Location

Vietnam

Salary

Negotiable, based on experience

Refreshed

November 19th, 2024 11:36

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

COMPANY OVERVIEW

Japanese manufacturing company specialized in civil engineering products/systems

JOB RESPONSIBILITIES

- General daily accounting and administration tasks (journal entries, bookkeeping, invoice processing, etc.)
- Support for monthly and annual accounting tasks
- Expense settlement, cash management, payment processing
- Other accounting-related tasks
- Work with staff from the head office, overseas subsidiaries, and accounting firms to perform various reports and confirmation tasks

JOB REQUIREMENTS

- At least 3 years of accounting experience at a small company
- Proficiency in MS Office and general PC skills
- Business-level communication skills in Vietnamese and English
- Candidates who can start immediately will be preferred

BENEFITS

Salary: 15M VND (13th-month salary included)

Apply online or feel free to contact me directly via ngoc.nguyen@jac-recruitment.com for more information about this opportunity. Due to the high volume of applicants, we regret to inform that only shortlisted candidates will be notified. Thank you for your understanding.

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Company Description