



PR/108448 | Senior Associate

Job Information

Recruiter

JAC Recruitment India

Job ID

1504953

Industry

Other (Manufacturing)

Job Type

Permanent Full-time

Location

India

Salary

Negotiable, based on experience

Refreshed

November 19th, 2024 11:14

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

We are seeking an experienced and strategic Senior Associate of Procurement to oversee our purchasing activities and ensure that the procurement processes run smoothly and efficiently. The Senior Associate of Procurement will play a crucial role in managing supplier relationships, negotiating contracts, and optimizing procurement strategies to achieve cost savings while maintaining high-quality standards.

Responsibilities:

- Develop and implement procurement strategies that are innovative and cost-effective.
- Collaborate with key stakeholders across various departments to understand their procurement needs and priorities.
- Negotiate contracts with suppliers and vendors to secure advantageous terms.
- Monitor and analyze procurement trends and market conditions to anticipate changes in prices and availability of materials and services.

- Evaluate suppliers based on price, quality, and delivery speed, and make recommendations to management.
- Oversee the procurement process from requisition to purchase order issuance and delivery.
- Ensure compliance with company policies and procedures, as well as legal requirements.
- Manage vendor relationships and resolve issues promptly to maintain positive supplier relations.

Company Description