



PR/108453 | Assistant Manager - Sales

Job Information

Recruiter

JAC Recruitment India

Job ID

1504695

Industry

Other (Manufacturing)

Job Type

Permanent Full-time

Location

India

Salary

Negotiable, based on experience

Refreshed

November 19th, 2024 11:07

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Position - Assistant Manager- Sales

Location - Manesar

Job responsibility:

- Adherence to all Company Policies, Business Plan & Sales Strategy Excellent organizational and time-management skills.
- Proficiency in Microsoft Office Suite (Word, Excel, PowerPoint, Outlook).
- Ability to work independently and take initiative Presentation preparation (Sales review, new sales initiative, overseas visit if any, etc)
- Monitoring of sales budget and its achievement Preparation of yearly/ quarterly/ monthly sales budgets
- Stock inventory control and review / managing PO Market research and planning
- Product knowledge and application Sales process (from handling enquiries to delivery process)
- Communication and Teamwork Manage and supervise sales and support team
- Leadership showcase and motivational activities for team Project planning and monitoring
- Strong problem-solving skills and attention to detail Formulation of sales, support policies and procedures

Company Description