



Job Description:

- Accompany and translate in TOD related meeting and event
- Translate TOD related documents
- Report to Director related TOD matter

Requirements:

- Freshgrade welcome
- Bachelor's degree in all majors
- Have knowledge in Japan Transportation
- Could do business trip
- Has excellent communication skills and negotiation skill.
- Proficient in Microsoft Office (esp. Excel and Word)

#LI-JACID

**Company Description**