



## PR/122478 | Recruitment Manager

### Job Information

**Recruiter**

JAC Recruitment Indonesia

**Job ID**

1504524

**Industry**

Other (Manufacturing)

**Job Type**

Permanent Full-time

**Location**

Indonesia

**Salary**

Negotiable, based on experience

**Refreshed**

November 19th, 2024 10:55

### General Requirements

**Minimum Experience Level**

Over 3 years

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Business Level

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

### Job Description

**Job Description:**

- Lead the recruitment team to meet hiring goals.
- Develop and implement recruitment strategies to attract top talent.
- Collaborate with department heads to understand hiring needs.
- Manage the full recruitment cycle, including sourcing, interviewing, and selection.
- Build and maintain relationships with recruitment agencies and other talent sources.
- Monitor recruitment metrics to improve processes and ensure timely hires.
- Ensure a positive candidate experience throughout the recruitment process.

**Requirements:**

- Bachelor's degree in Human Resources or related field.
- Proven experience (5+ years) in recruitment, with at least 2 years in a leadership role.
- Strong understanding of recruitment processes and best practices.
- Excellent communication and leadership skills.
- Familiarity with recruitment tools and applicant tracking systems (ATS).

Company Description