



## PR/116179 | Sales Assistant Supervisor

### Job Information

**Recruiter**

JAC Recruitment Thailand

**Job ID**

1504358

**Industry**

Other (Manufacturing)

**Job Type**

Permanent Full-time

**Location**

Thailand

**Salary**

Negotiable, based on experience

**Refreshed**

November 19th, 2024 10:50

### General Requirements

**Minimum Experience Level**

Over 3 years

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Business Level

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

### Job Description

Our client is a CNC Precision Machining Metal Lathe Parts Manufacturer, producing machine turned parts for Automotive/ Electronics/ Aerospace/ Medical industries.

Position : Sales Assistant Supervisor  
 Location : Amata City Chonburi Industrial Estate (Phase 3)  
 Working Day : Monday – Friday ( 1 Saturday / Month)  
 Salary : 35,000 - 40,000 (include all benefit) and bonus 5 month (average)

**Qualifications:**

- Bachelor's degree in any field or Science and Engineering will be advantages.
- Prefer who has experience on Advance Product Quality Planning (APQP) & Project Management.
- Prefer who has experience on computer skill and Microsoft Office program.
- Experience 2-3 years in Sales and Marketing field.

- **Minimum 750 TOEIC Score.**

Job description:

- Contact and visit both current customers and new customer.
- Collect all SOP of team members into file for further review.
- Collect all RFQ package of customer and save as soft file in share drive for further review in each year.
- Collect all customers' complaint reports weekly for further review and continue improvement on service.
- Prepare and collect the Sales Monthly Report of team members.
- Being consultant and supporting subordinate sale staff of any assistance.
- Take care of the new and current customers.
- Other JOB as assigned.

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Company Description