



PR/116108 | Finance and Accounting Assistant Manager

Job Information

Recruiter

JAC Recruitment Thailand

Job ID

1504332

Industry

Chemical, Raw Materials

Job Type

Permanent Full-time

Location

Thailand

Salary

Negotiable, based on experience

Refreshed

November 19th, 2024 10:49

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Company Business: Chemical Manufacturer

Salary: 50,000 THB/Month

Working day: Monday - Friday (8:00-17:30)

Bonus (2023): 2.5 months/years

Free Shuttle Bus: (Rayong City Main Line and Ban Chang Sattahip)

Working Location: Maptaput Industrial Estate, Rayong

Qualifications :

- Bachelor's Degree in Accounting, Finance, or related fields; preferably Certified Public Accountant (with CPD license).
- Minimum 5 years work experience in accounting and taxation, minimum 3 years work experience in managerial function

in manufacturing company.

- Good command of written and spoken English; preferably Japanese language.
- Advanced skill in MS Excel would be advantaged.
- Must have leadership, good analytical thinking and communication skills.
- Willing to work at Rayong area. (Maptaput Industrial Estate).

Responsibilities :

- Handle accounting, taxation and treasury functions; Manage statutory financial statement and external audits; Liaise with tax authorities for any audit
- Manage accounting month end closing, quarterly closing, annual closing and related reports to all stakeholders.
- Monitor cash flow and internal control process for cash management.
- Monitor performance and take appropriate actions to ensure effective use of the team's resources to improve organizational productivity and efficiency.
- Analyze the accurate of all accounting and financial report, also preparation strategic report for management decision making.
- Analyze and review the trends and variances evident in the company's financial report.
- Monitor all Accounting & financial analysis report accordance with business strategic plan.
- Implement best solution to produce accurate and timely financial reports and information for HQ report.
- Ensure that all legal and statutory requirements are observed.

Company Description