



PR/115979 | HR Recruitment Officer

Job Information

Recruiter

JAC Recruitment Thailand

Job ID

1504273

Industry

Other (Manufacturing)

Job Type

Permanent Full-time

Location

Thailand

Salary

Negotiable, based on experience

Refreshed

November 19th, 2024 10:44

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Position: Recruitment & Training Specialist

Salary: ฿20,000- ฿35,000 per month

Location: Chonburi.

Job description:

- Manage the recruitment process in alignment with the company's targets.
- Conduct interviews, select suitable candidates, and coordinate with department managers to facilitate the selection process.
- Provide an annual manpower plan in accordance with the company's goals and requirements.
- Post job advertisements for vacant positions on social media platforms such as JobThai, Facebook, JobsDB, etc.
- Develop training plans to enhance employees' knowledge and skills in line with the company's needs.
- Coordinate with lecturers or relevant training agencies to arrange and conduct training programs.

Interested candidates, please send your resume in English, along with a recent photo and your expected salary, to us by

email.

Contact: K. Kananuch C. (Kookkai)
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Company Description