



PR/115903 | AP Accountant

Job Information

Recruiter

JAC Recruitment Thailand

Job ID

1504243

Industry

Logistics, Storage

Job Type

Permanent Full-time

Location

Thailand

Salary

Negotiable, based on experience

Refreshed

November 19th, 2024 10:42

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Quick and Accurate posting of entries in CW System

Maintaining accounts Payable & Accounts Receivable statement and sharing the same with Reporting Manager

Following up with any customer or supplier with outstanding payments.

Reconcile payable reports each month

Performing account & Bank reconciliations

Responsible for paying all tax on appropriate invoices and making a note of each tax payment made

Producing monthly financial and management reports

Company Description