



PR/115042 | Chinese Translator

Job Information

Recruiter

JAC Recruitment Thailand

Job ID

1504045

Industry

Automobile and Parts

Job Type

Permanent Full-time

Location

Thailand

Salary

Negotiable, based on experience

Refreshed

November 19th, 2024 10:36

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Position: Chinese Translator
 Salary: 40,000-60,000 Baht
 Location: Amata City Rayong
 Working Day: Monday - Friday (8.00 am - 5.30 pm)

Responsibilities:

- Translate meetings, conferences, presentations, and other events to ensure effective communication.
- Assist with written translation tasks, converting documents, emails, or other materials from Chinese to Thai
- Assist with daily administrative tasks such as managing schedules, organizing meetings
- Schedule and coordinate meetings, conferences, and appointments.
- Support job assigned by GM (Singaporean)

Qualifications:

- Bachelor's degree in marketing, Business Administration, or any related fields.
- Good command of Chinese (Mandarin) & English. (HSK5 up)
- With some years' experience in manufacturing environment (Preferred from precision Plastic injection molding industrial).
- Strong communication & interpersonal skill & negotiation skill.

- **Computer proficiency.**

Interested candidate, please send your resume in English (Word format only) along with your recent photo and expected salary to us by E-mail

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Company Description