



# Michael Page

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## Credit Risk Assistant at European Bank

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#### Job Information

##### Recruiter

Michael Page

##### Job ID

1503353

##### Industry

Bank, Trust Bank

##### Job Type

Temporary

##### Location

Tokyo - 23 Wards

##### Salary

Based on hourly rate

##### Hourly Rate

¥2000 - ¥2300

##### Work Hours

8:50-17:15

##### Refreshed

November 12th, 2024 17:44

#### General Requirements

##### Career Level

Mid Career

##### Minimum English Level

Business Level

##### Minimum Japanese Level

Native

##### Minimum Education Level

Bachelor's Degree

##### Visa Status

Permission to work in Japan required

#### Job Description

This role will be supporting credit risk management through data collection and analysis, as well as managing and entering financial data for corporate entities. Additionally, it involves various administrative tasks and provides support for the graduate trainee program.

#### Client Details

One of the leading bank in Europe providing wide range of financial services, including retail banking, corporate banking, and investment banking.

#### Description

- **Credit Risk Management Support:** Assisting in collecting and analysing credit risk-related information and support

the preparation of internal risk management materials.

- **Data Entry:** Enter financial and business data for corporate entities.
- **Reporting:** Assist in compiling and submitting internal and external risk management reports.
- **Administrative Tasks:** Manage corporate documents including copying, scanning and storage, while performing additional administrative duties required by the department.
- **Project and Program Support:** Assist with department and external project-related tasks and provide support for the training program.

#### Job Offer

- Hybrid Work Policy: 2 days/week (office attendance is required for initial 2-3 months)
- 8:50-17:15
- Commuting fee fully covered
- 10 annual leaves (after working 6 months)

To apply online please click the 'Apply' button below. For a confidential discussion about this role please contact Aino Takagaki at +81368328913.

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#### Required Skills

- Minimum of 5 years in financial institutions, with experience in corporate finance, credit risk management, or accounting.
  - Basic knowledge of financial reporting and accounting practices.
  - Proficiency in Excel for data-related tasks
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#### Company Description

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