



## External Communications Associate

外資製薬メーカーでの募集です。広報・CSRのご経験のある方は歓迎です。

### Job Information

**Recruiter**

JAC Recruitment Co., Ltd.

**Hiring Company**

外資製薬メーカー

**Job ID**

1502302

**Industry**

Pharmaceutical

**Company Type**

International Company

**Job Type**

Permanent Full-time

**Location**

Tokyo - 23 Wards

**Salary**

6 million yen ~ 9 million yen

**Work Hours**

09:00 ~ 17:15

**Holidays**

【有給休暇】有給休暇は入社時から付与されます 初年度 10日 1か月目から ※有給休暇は入社月により付与日数が異なります (詳細...)

**Refreshed**

January 30th, 2025 15:00

### General Requirements

**Career Level**

Mid Career

**Minimum English Level**

Fluent

**Minimum Japanese Level**

Native

**Minimum Education Level**

Bachelor's Degree

**Visa Status**

Permission to work in Japan required

### Job Description

【求人No NJB2261075】

**■職務内容 / Job Description**

- ・ Develop and execute brand communication strategies and manage measurement for communications programs with support of managers
- ・ Contribute to the development of public relations plans that support the objectives of the Japan and GCA scorecard and to the development of corporate and brand strategies

- Plan draft write edit communications intended for external audiences including press releases Q A's reserve press statements and fact sheets for our brands and corporate topics with support of managers
  - Pitch media to showcase our therapeutic area leadership
  - Participate in necessary PR strategic and work meetings and provide strategic counsel as appropriate
  - Work closely with product and corporate communications managers and associates Government Affairs colleagues and Patient Advocacy colleagues to deliver comprehensive communication programs
  - Enlist the support of managers as needed to ensure delivery of effective and appropriate communication materials
  - Manage and work effectively with public relations agencies and other vendors and partners
  - Participate in Corporate Affairs cross functional initiatives
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## Required Skills

### 【経験 / Experience】

#### <必須 / Mandatory>

- Media communications brand communications or corporate communications experience
- Understand the media landscape and how the media works
- Media relations networking skills
- Collaborative and inclusive working style with all levels of an organization
- Flexible mindset with agility
- Can manage multiple projects/internal clients and effectively coordinates with other team members and cross functional colleagues

#### <歓迎 / Nice to have>

- 3+ years work experience in communications at a multinational company or international division
- Experience working effectively with or in public relations agencies and other strategic and creative vendors
- Public relations background or journalism experience
- Healthcare or pharma industry experience
- Understand industry complexities incl. healthcare systems compliance guidelines ethical standards and pharma jargon

### 【資格 / License】

#### <必須 / Mandatory>

Bachelor's degree preferably in Communications Marketing or a related field

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## Company Description

ご紹介時にご案内いたします