



Data Price Input (No Financial Experience Needed) Exclusive job

Worldwide Brokerage Firm

Job Information

Hiring Company

BGC Shoken Kaisha Limited

Job ID

1498443

Industry

Securities

Job Type

Permanent Full-time

Location

Tokyo - 23 Wards

Salary

5 million yen ~ Negotiable, based on experience

Salary Bonuses

Bonuses paid on top of indicated salary.

Refreshed

January 17th, 2025 12:00

General Requirements

Career Level

Entry Level

Minimum English Level

Business Level

Minimum Japanese Level

Native

Minimum Education Level

Bachelor's Degree

Visa Status

Permission to work in Japan required

Job Description

OVERVIEW OF THIS ROLE

- Input pricing data accurately into Excel spreadsheets.
- Listen to brokers shouting prices and ensure timely and precise data entry.
- Provide general support to the desk, assisting with administrative tasks as needed.
- Collaborate with team members to ensure smooth daily operations.
- Handle data input with high attention to detail and accuracy.

BGC Partners

Headquartered in London and New York, BGC Partners (NASDAQ: BGCP) is a leading global brokerage firm providing integrated voice and electronic services to wholesale market participants. We offer a full range of brokerage services across fixed income, rates, foreign exchange, equity derivatives, credit derivatives, futures and structured product markets.

Required Skills

WHAT WE LOOK FOR

- Bilingual proficiency in Japanese and English (spoken and written).
- Strong attention to detail with an ability to input data quickly and accurately.
- Basic knowledge of Microsoft Excel.
- Ability to work in a fast-paced environment and handle dynamic tasks.
- Strong communication skills and the ability to listen to brokers and capture prices efficiently.
- **No prior financial experience necessary.**

We offer an attractive salary and commission scheme to the successful applicant. Applications for this role are screened on a first-come first served basis so we strongly recommend getting your application in today.

Company Description