



## Residential Rental Agent or Manager (6m-10m/year)

**Tech focus residential agency.**

### Job Information

#### Hiring Company

[MetroResidences Japan K.K.](#)

#### Job ID

1494829

#### Industry

Real Estate Brokerage, Management

#### Company Type

Small/Medium Company (300 employees or less) - International Company

#### Non-Japanese Ratio

Majority Japanese

#### Job Type

Permanent Full-time

#### Location

Tokyo - 23 Wards, Minato-ku

#### Train Description

Chiyoda Line, Akasaka Station

#### Salary

4 million yen ~ 10 million yen

#### Refreshed

November 20th, 2024 11:00

### General Requirements

#### Minimum Experience Level

Over 3 years

#### Career Level

Mid Career

#### Minimum English Level

Business Level (Amount Used: English usage about 50%)

#### Minimum Japanese Level

Fluent

#### Minimum Education Level

Bachelor's Degree

#### Visa Status

Permission to work in Japan required

### Job Description

#### Role Overview:

MetroResidences, a Singapore Headquartered company specializing in flexible rentals, is expanding its real estate brokerage business and growing its team. We are seeking **4 experienced Real Estate Agents** to handle property proposals and secure rental contracts in central Tokyo's most sought-after areas, including Minato, Chuo, and Shibuya wards.

The ideal candidate will have a deep knowledge of the Tokyo premium rental market, excellent customer service skills, and a solid track record in rental and client relations.

**Key Responsibilities:**

- **Property Rentals:** Oversee leasing process for residential properties, including handling lease applications, negotiating terms, and finalizing contracts.
- **Client Relations:** Develop and sustain strong client relationships by offering expert guidance and support throughout the leasing process, including assistance with insurance services such as fire insurance for new tenants.
- **Market Analysis:** Conduct market research and analysis to stay updated on property trends, pricing, and the competitive landscape
- **Negotiation:** Negotiate contracts and agreements on behalf of clients, ensuring the best possible outcomes.
- **Property Listings:** Create and manage property listings, ensuring all information is accurate, up-to-date, and effectively marketed to potential buyers or renters.
- **Networking:** Expand your professional network by attending industry events, building partnerships with other real estate professionals, and leveraging existing contacts.

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**Required Skills****Qualifications:**

- **Experience:** 3-5 years of experience in real estate, preferably in the Tokyo market.
- **Language:** Native-level proficiency in Japanese and business-level proficiency in English.
- **Real Estate License:** Real Estate Transaction Specialist (Takken) license is preferred.
- **Driver's License:** Required, preferably with automatic transmission.
- **Skills:** Strong negotiation, communication, and customer service skills.
- **Personality:** Self-motivated, goal-oriented, and able to work independently or as part of a team.

**Annual Income Example**

5-10 years of agency experience

- Annual Sales: JPY 16,000,000 - 20,000,000
- Base salary: ~JPY 4,000,000 -
- Estimated Commission: JPY 2,400,000 - 3,000,000
- Total Estimated package: JPY 6,400,000 - 7,000,000
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10-20 years of agency experience

- Annual Sales: JPY 16,000,000 - 24,000,000
- Base salary: ~JPY 5,000,000
- Estimated Commission: JPY 2,400,000 - 4,800,000
- Total Estimated package: JPY 7,400,000 - 10,800,000
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**Company Description**