

FP&A Support

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Job Information

Recruiter

Michael Page

Job ID

1493072

Industry

Retail

Job Type

Temporary

Location

Tokyo - 23 Wards

Salary

Negotiable, based on experience

Refreshed

September 3rd, 2024 11:39

General Requirements

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Fluent

Minimum Education Level

Bachelor's Degree

Visa Status

Permission to work in Japan required

Job Description

Evaluates financial information, generates reports, and supports budgeting and forecasting activities.

Client Details

A luxury fashion brand that focuses on leather products, apparel, fragrances, and various fashion accessories.

Description

- Data processing and processing support for PL and various cost (COGS/OPEX) reports
- Simple variance analysis as required (under the direction and guidance of the manager)
- Preparation of simple departmental documents such as work manuals.
- Primary preparation of monthly and weekly sales reporting reports (data transcription)

Job Offer

- Work from home
- Long term haken
- Competitive salary

To apply online please click the 'Apply' button below. For a confidential discussion about this role please contact Andrew Sakashita.

Required Skills

- A person who is curious about their job and has the ambition to go above and beyond what they are told to do.
- Able to work proactively on tasks other than those assigned (understanding and awareness of teamwork).
- Good communication skills and the ability to work in a cheerful and enjoyable manner.
- PC WORD Intermediate →Specifically: Able to type sentences

EXCEL Advanced →Specifically: Able to use VLOOKUP, SUMIF and PIVOT.

POWER POINT Beginner-Intermediate →Specifically: Create and edit graphs.

ACCESS →Specifically:

Other software →Specifically:

Languages English TOEIC score 700 or above →Specifically: Can write reports in English, can exchange emails in English

Company Description

A luxury fashion brand that focuses on leather products, apparel, fragrances, and various fashion accessories.