



【1200～1700万円】 Manager Workplace Services

ServiceNow Japan合同会社での募集です。 総務・庶務・ファシリテ...

Job Information

Recruiter

JAC Recruitment Co., Ltd.

Hiring Company

ServiceNow Japan合同会社

Job ID

1492102

Industry

Software

Company Type

International Company

Job Type

Permanent Full-time

Location

Tokyo - 23 Wards

Salary

12 million yen ~ 17 million yen

Work Hours

09:00 ~ 17:00

Holidays

【有給休暇】初年度 20日 3か月目から 【休日】完全週休二日制 土 日 （入社のタイミングにより、変動します）

Refreshed

September 13th, 2024 07:00

General Requirements

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Native

Minimum Education Level

High-School

Visa Status

Permission to work in Japan required

Job Description

【求人No NJB2247559】

Job Description

Team Description

The Workplace Services (WPS) team is responsible for curating and sustaining our unique work environments worldwide helping bring our purpose to life in the physical sense. We are accountable for the entire life cycle of our physical workplaces

from 'ideation to expiration' and we are a key influencer of the employee experience through our workspaces services and amenities.

Role Description

In the WPS Manager role you will contribute to a company that lives its brand and understands that WPS plays a critical role in defining the future. This individual will be an essential addition to the team taking ownership and responsibility for WPS Programs and Services for Japan.

You will be both execution focused helping to ensure our day to day business runs the way it should and strategy focused helping to ensure we contribute to a long term health; you will move between these elevations frequently.

You will develop deliver and manage employee programs including Food Services Fitness and more. You can both maintain and lead the program while providing stellar customer service.

Required Skills

Qualifications

To be successful in this role you have:

Be a servant leader who comes equipped to build and maintain a world class team of both employees and service partners
Have 3 5 years of demonstrated success in the strategic and operational aspects of team project management + workplace services in a high growth very dynamic environment - adaptability is key.
Exhibit strong analytical conceptual thinking strategic planning and execution skills. Be a proven creative thinker with a problem solving approach
Have an excellent track record of establishing relationships influencing and negotiating competing priorities among business partners
Have a proven ability to deliver concise and simple written and verbal communications to cross functional stakeholders and executives
Have an evolving knowledge of commercial and corporate real estate with the willingness to become an expert
Has experience in working with multiple countries and cultures within the EMEA region.
Have an excellent grasp of business oriented financial concepts financial analysis budget formulation and business case development
Qualifications like NEBOSH IFM MCR etc. are advantageous.

Company Description

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