

## Sourcing Specialist Position

## Sourcing Specialist Temp

## Job Information

## Recruiter

Michael Page

## Job ID

1491721

## Industry

Other (Distribution, Retail, Logistics)

## Job Type

Temporary

## Location

Tokyo - 23 Wards

## Salary

Negotiable, based on experience

## Work Hours

10:00-19:00

## Refreshed

August 27th, 2024 19:20

## General Requirements

## Career Level

Entry Level

## Minimum English Level

Daily Conversation

## Minimum Japanese Level

Business Level

## Minimum Education Level

Bachelor's Degree

## Visa Status

No permission to work in Japan required

## Job Description

バイオ医薬品業界の大手企業での長期派遣ソーシングスペシャリストポジションです。在宅勤務週2日で働きやすい会社です。

日本のビジネスはこれから大きく成長していくことを想定しています！

## 企業情報

重篤な疾患の治療薬を創薬・開発・事業化するバイオ医薬品業界のリーディングカンパニーです。眼疾患やがんなど多様な治療分野に取り組み、自社開発の技術とイノベーションにより、多くの新薬を世界中で承認させています。また、創薬技術や遺伝子配列決定など、先進的な取り組みも行っています。

The company is a leading company in the biopharmaceutical industry, focused on discovering, developing, and commercializing treatments for serious diseases. They work across a wide range of therapeutic areas, including eye diseases and cancer, and have developed many new drugs that have received global regulatory approvals. Leveraging their proprietary technologies and innovations, it conducts extensive in-house research and is also engaged in advanced initiatives

such as drug discovery technologies and gene sequencing.

#### 職務内容

サプライヤーのオンボーディングサポート  
システムの管理（購買モジュールの使用経験）  
PO番号の発行・発行サポート  
その他関連業務

Supplier onboarding support  
System administration (experience using purchasing module)  
PO number issuance and issuance support  
Other related duties

#### 条件・待遇

土日祝日休み  
在宅勤務週2日  
勤務時間 7時間 ※応相談  
ソーシングスペシャリストとしての経験が詰めます

Weekends and holidays off  
Work from home 2 days a week  
Working hours 7 hours \*Negotiable  
Gain experience as a sourcing specialist

To apply online please click the 'Apply' button below. For a confidential discussion about this role please contact Yuko Sasaki on +81 3 6627 6063

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#### Required Skills

関連業務経験1年以上  
ERPシステムの使用経験1年以上  
英語 会話レベル  
日本語ビジネスレベル

1 year or more related work experience  
1 year or more experience using ERP systems  
English: Conversational level  
Japanese: Business level

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