

Indirect Buyer @ Chemical Company

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Job Information

Recruiter

Michael Page

Job ID

1491620

Division

Indirect Procurement

Industry

Chemical, Raw Materials

Company Type

Large Company (more than 300 employees) - International Company

Job Type

Permanent Full-time

Location

Tokyo - 23 Wards

Salary

Negotiable, based on experience

Refreshed

August 27th, 2024 16:30

General Requirements

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Fluent

Minimum Education Level

Bachelor's Degree

Visa Status

Permission to work in Japan required

Job Description

Our client is seeking a skilled Procurement Specialist for their Japan Hub, responsible for managing the sourcing of indirect procurement products and services (Source to Contract - S2C). This role involves overseeing procurement activities across several production sites in Japan and coordinating with various teams to ensure efficient procurement processes.

Client Details

Leading global chemical producer, known for extensive range of products serving diverse industries such as medical, energy, electronics, automotive, construction, agriculture, and household goods. Founded in the mid-19th century, our company operates in over 190 countries and is publicly listed on major European stock exchanges. With an annual revenue of approximately 87 billion Euros and a global workforce of nearly 110,000 employees, we have a strong presence in Japan.

In Japan, company has been active since the late 19th century, with our legal entity established in the mid-20th century. Our

Japanese operations are organized into four main business segments: chemicals, performance products, functional materials & solutions, and agricultural solutions. Our Tokyo office oversees operations supported by multiple manufacturing plants and R&D sites, employing close to 1,100 individuals across various functions.

Description

- **Sourcing for Indirect Procurement:**

- Manage the bidding process for purchase requests (PR) above 5K EUR and below 75K EUR.
- Handle sourcing activities (Source to Contract - S2C) for assigned products and services within defined thresholds.
- Initiate the bidding process via SPS, negotiate commercial terms with suppliers, including price, payment, and delivery terms.
- Utilize local market intelligence to identify and develop potential suppliers in collaboration with category buyers.
- Oversee down-payment processes, paper contracts, and outline agreements (OAs).
- Manage synergy capture and supplier management across categories or sites as needed.

- **Internal Business Partner Management:**

- Facilitate regular site service dialogs, drive site activity plans, and represent Procurement to site management.
- Support coordination of site emergencies and address local compliance issues.
- Maintain general knowledge of procurement classes and in-depth knowledge of site-related topics.
- Act as the contact for site-specific Procurement topics and lead site-specific measures and projects.

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Job Offer

- Flexible working environment with flex time and 1-2 days work from office policy.
- Opportunity to join a well-established procurement organisation in one of the industry leaders.
- Comfortable office location in Central Tokyo.
- Competitive compensations & benefits.

To apply online please click the 'Apply' button below. For a confidential discussion about this role please contact Maria Kosareva.

Required Skills

- Bachelor Degree.
- 5 years of procurement experience, preferably within Indirect procurement.
- English skills to navigate cross regional projects and work with Global Category leaders.

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