



# Project Management, Planning & Scheduling

### 契約社員としてのポジション/大手企業の合同ベンチャーです

#### Job Information

#### Recruiter

PERSOL CAREER CO., LTD. Bilingual Recruitment Solutions (BRS)

#### **Hiring Company**

JN -082024-172937

#### Job ID

1491365

# Industry

Automobile and Parts

# Job Type

Permanent Full-time

#### Location

Tokyo - 23 Wards

#### Salary

9 million yen ~ 12 million yen

#### Refreshed

November 15th, 2024 06:00

# General Requirements

#### **Career Level**

Mid Career

### Minimum English Level

Fluent

# Minimum Japanese Level

Native

# Minimum Education Level

Bachelor's Degree

# Visa Status

Permission to work in Japan required

# Job Description

#### Main responsibilities:

- Business input / output management (including transfer required documents/data and deliverables)
- Managing product and delivery quality during the delivery process and supporting the completion of customer interface delivery acceptance.
- Participation in Customer development meetings (participation in development meetings with suppliers and customers as necessary)
- · Communication and control
  - Managing the ESP & cross functional coordination at Customer Location (Project Management)
- Development lead
  - Leading the devleopment process and guiding the offshore teams
- Delivery time adjustment
  - Guiding the teams as per project milestones ad responsible for crtical reviews of offshore deliverables

- · Support technical design reviews, business proposal for new programs
- · Responsible for delivering completely validated output as work product
- · Should be capable of understanding Planning and Scheduling activites in an Automotive Manufacturing Industry
- · Support implementation of new project implementation at customer location
- Execute non-material project risk standards and associated methodologies, strategies and systems for a program/project of production system projects

# Required Skills

# Minimum requirements:

- 10+ yrs experience in Manufacturing Industry with Supply and planning Management (Knowledge of OEM/Tier1 production facility operations)
- 6-10 yrs in Production planning, Scheduling or Logistics management (Inbound/Outbound)
- Experience in Demand and supply chain, Build to Order principle
- Experience in ERP system or any planning & scheduling software, database tools to develop and maintain Master schedules
- 5+ Years experience working in related area as individual contributor
- Knowledge on local regulations regarding Supply chain planning
- Good Knowledge/ understanding of the Scheduling software system along with the ability to develop and implement presentations utilizing PowerPoint, Excel and Word
- · Possess strong Microsoft Computer skills (Word, Excel, PowerPoint, ) and analytical ability
- · Very strong organizational skills
- Strong sense of priority and effective decision making skills
- English: Basic technical communication (TOEIC L&R 730+ / TOEFL iBT 80+)

### Company Description

住友商事とテックマヒンドラ出資の合同ベンチャー、自動車エンジニアリング企業です。